

Terms of Reference for the Stoke and Westborough Action Group

The purpose of the group is to facilitate joint working between residents, the voluntary, community and faith sector and statutory partners to improve the lives of people living in North Guildford.

Membership

Membership consists of:

- two residents from Westborough
- two residents from Stoke
- a borough and county councillor representing Westborough
- a borough and county councillor representing Stoke
- a representative(s) of faith organisations
- a representative of Voluntary Action South West Surrey
- a representative of Guildford Community Learning Partnership
- a representative of Surrey County Council
- a representative of NHS Surrey
- a representative of Guildford Borough Council
- a representative of Surrey Police.

Functions

The purpose of the group is to:

- act as a link with the communities of North Guildford, engaging and empowering residents in the delivery of improvements to their local communities.
- develop a better understanding of the aspirations, concerns and needs of people living in North Guildford.
- identify duplication and gaps in service provision.
- plan joint initiatives and facilitate more effective joint working between the statutory and voluntary sector.
- work with other local, borough and countywide partnerships.
- monitor the implementation of the Westborough Strategy, challenging areas of underperformance or concern and reporting to the Local Strategic Partnership Board.
- monitor the implementation of the Action Plan developed by the Planning for Real Exercise in Bellfields, challenging areas of underperformance or concern and reporting to the Local Strategic Partnership Board.

Funding and resources

The group does not have a budget and relies on the individual partners' resources and applying for funding from other sources for joint work.

Chairmanship

The group will choose its chairman annually. It will always aim to be chaired by a community representative, rather than someone from the statutory bodies.

Frequency of meetings

The group will meet at least four times per year, with the option of setting up further meetings if required.